

Charter

State-County Results Accountability and Service Delivery

Redesign Council

Purpose

The State-County Results Accountability Council is a statutorily authorized group charged with reviewing the redesign process, certifying local Service Delivery Authorities (SDAs) and establishing incentives for counties to participate. This includes recommending waivers from statutory requirements needed to more effectively deliver human services.

Membership

Membership is defined in statute to include:

- commissioner of human services [or designee] and three staff members;
- 2 county commissioners appointed by AMC;
- 2 representatives appointed by MACSSA;
- 2 House members, 2 Senate members (appointed by the respective body);
- 1 (non-voting) AFSCME member;
- 1 (non-voting) Teamsters member.

Appointments are to be made by November 1, 2009. A county commissioner representative and the DHS commissioner [designee] will jointly chair the meetings.

Responsibilities:

Statutory Council Duties

- Review proposals for Service Delivery Authorities (SDAs) and ensure consistency of MOUs with other redesign activities and performance standards adopted by the legislature;*
- Certify SDAs and recommend MOU approval to the Commissioner of Human Services, when the council's statutory authority is in place;*
- Establish a process to take public input on the service delivery framework specified in the MOU;*
- Identify and recommend incentives for counties to participate in SDAs;
- Serve as a non-binding forum for resolving conflict among participating counties or between SDA counties and DHS;
- Form work groups as necessary to carry out the duties of the council;
- Engage in the program improvement process defined in MN Statute 402A.18.

Guidance, Direction, and Oversight

- Provide guidance to counties interested in forming SDAs by developing a suggested template for proposals and other tools at the council's discretion;
- As requested by counties exploring redesign options, provide information on existing options available in statute, current statewide collaboration efforts, and best practices identified;*
- Provide recommendations to the Commissioner of Human Services for consideration where an idea might be more appropriate for statewide implementation rather than a local pilot through an SDA.*

*Items marked * were identified as first level priorities at the August, 2010 Council meeting.*

No timeline is established in statute to carry out these tasks. *A timeline to solicit and respond to county proposals will need to be developed.*

The overall responsibilities of the Council co-chairs are to:

- Lead Council meetings;
- Develop meeting agendas with input from steering committee members and based on SDA proposals received from counties.

Each Council member is responsible to:

- Attend scheduled meetings and review meeting minutes ;
- Review and provide feedback on proposed memoranda of understanding from counties;
- Maintain clear communication channels with the constituencies they represent.

Governance and Decision-Making Guidelines

- Decision-making will be by consensus whenever possible.
- Major decisions will be affirmed by voice vote. When consensus cannot be achieved, decisions will be made by roll call majority vote of committee members present.
- Decisions on formation of SDAs are recommendations to the DHS commissioner.

Meeting schedule:

- The Council will meet no less frequently than once per year. The chairs may cancel or schedule meetings more or less frequently as needed to address proposals to come before the Council.

Meetings will be conducted as follows:

- A quorum is established with a majority (>50% of members present);
- Meeting minutes will be distributed within two weeks of the meeting;
- Co-chairs will establish a rotation for convening the meetings;
- The agenda and meeting materials will be sent to committee members at least one week prior to scheduled meetings.

Members may participate in meetings electronically if technology is available.

Distribution of Materials

- Meeting dates, meeting summaries and materials will be posted on AMC website

9/29/2010