

Draft Charter

State-County Results Accountability and Service Delivery

Redesign Council

Purpose

The State-County Results Accountability Council is a statutorily authorized group charged with reviewing the redesign process, certifying local Service Delivery Authorities (SDAs) and establishing incentives for counties to participate. This includes recommending waivers from statutory requirements needed to more effectively deliver human services.

Membership

Membership is defined in statute to include:

- commissioner of human services [or designee] and three staff members;
- 2 county commissioners appointed by AMC;
- 2 representatives appointed by MACSSA;
- 2 House members, 2 Senate members (appointed by the respective body);
- 1 (non-voting) AFSCME member;
- 1 (non-voting) Teamsters member.

Appointments are to be made by November 1, 2009. A county commissioner representative and the DHS commissioner [designee] will jointly chair the meetings.

***Alternates: Placeholder for discussion**

Responsibilities:

The responsibilities of the Council are to *:

- Provide review of Redesign process
- Certify service delivery authorities (SDAs) and memoranda of understanding (MOUs)
- Ensure consistency of memoranda of understanding with performance standards recommended by Steering committee on Performance and Outcomes and enacted by the legislature;
- Ensure consistency of MOU with other service delivery authority MOUs where possible;
- Establish process for public input on SDA framework as specified in the MOU;
- Serve as a non-binding forum for resolving conflict among participating counties or between SDA counties and DHS;
- Form work groups as necessary to carry out the duties of the council;
- Engage in the program improvement processes defined in MN Statute 402A.18;

- Identify and recommend incentives for counties to participate in SDAs.

*Chapter 79, Section 5, Subd 2)

No timeline is established in statute to carry out these tasks. *Does the Council want to establish a timeline?*

The overall responsibilities of the Council co-chairs are to:

- Lead Council meetings;
- Develop meeting agendas with input from steering committee members and based on SDA proposals received from counties.

Each Council member is responsible to:

- Attend scheduled meetings and review meeting minutes ;
- Review and provide feedback on proposed memoranda of understanding from counties;
- Maintain clear communication channels with the constituencies they represent.

Governance and Decision-Making Guidelines

- Decision-making will be by consensus whenever possible.
- Major decisions will be affirmed by voice vote. When consensus cannot be achieved, decisions will be made by roll call majority vote of committee members present.
- Decisions on formation of SDAs are recommendations to the DHS commissioner.

Meeting schedule:

- Meetings will occur on an 'as-needed' basis, but no less frequently than once per year

Meetings will be conducted as follows:

- A quorum is established with a majority (>50% of members present);
- Meeting minutes will be distributed within two weeks of the meeting;
- Co-chairs will establish a rotation for convening the meetings;
- The agenda and meeting materials will be sent to committee members at least one week prior to scheduled meetings.

Members may participate in meetings electronically if technology is available.

Distribution of Materials

- Meeting dates, meeting summaries and materials will be posted on AMC website

7/14/2010