

Steering Committee on Performance and Outcome Reforms

Minutes for Thursday, December 3, 2009

1:00 pm – 4:00 pm

Minnesota County Insurance Trust (MCIT) Building

Present: Chuck Johnson, Toni Carter, Bill Montague, Kathy Johnson, Matt Hughes, Michelle Basham, Lynne Singelmann, Colleen Wieck, Judith Brumfield, Heidi Holste

Others: Stephanie Ostwald and other interested parties.

Agenda: Co-chair Chuck Johnson called the meeting to order at 1:10 p.m.

Co-chair Chuck Johnson reviewed the agenda with the committee. Members introduced themselves.

Approval of November 4, 2009 minutes: The committee approved the November 4, 2009 minutes.

Education/Training: Karen Harrington, Dakota County, presented "Eye on the Prize: Using Performance for Management." Two key components were discussed:

1. Why performance measurement matters
2. Making performance measures part of management

Finalize and adopt work plan: Matt Hughes reviewed changes that were made as a result of November's discussion. Specific language changes were further made to objectives 3 and 4.

A motion was made by Michelle Basham to accept the work plan with changes. Motion was seconded by Chuck Johnson. Work plan was approved.

Remedies: Co-chair Johnson briefed the committee on the revised remedies process hand-out, with additions from November's meeting discussions. There was further discussion regarding the remedies flow-chart, a new addition to the plan since the November meeting. It was agreed that text should be added along with the flow-chart for further clarification.

The Glossary sub-committee was asked to review the document to clarify terminology.

Judith Brumfield asked that committee members take the principles for a "Remedies" process to other outside groups for additional in-put.

Committee input is also needed in determining reasonable time frames for steps in the graduated process.

Education/Training: Carole Johnson, Child Safety and Permanency Division, Minnesota Department of Human Services, presented on Child Welfare's Performance and Outcomes.

Of particular interest were the tools used in measuring child welfare outcomes. Further discussion was made after the presentation regarding the benefits of having speakers attend and present at future committee meetings regarding specific tools that have worked, or that have failed.

Meeting Schedule: Members agreed the next meeting will be held on January 28, 2010 from 1:00 pm – 4:00 pm as discussed at the last committee meeting. Meeting will be held at the MCIT Building.

Review Action Items for next meeting

- Steering Committee: provide any additional feedback as soon as possible on remedies to Chuck Johnson. Final report will be presented at January 28th meeting for final approval.
- Committee members should be thinking about next stages of work/planning:
 - How much additional education is needed
 - What is the best way to organize the work groups - how many work groups are needed
 - How to put workgroups together?
 - What will their charge be? What instruction needs to be given?

Meeting adjourned at 3:35 p.m.