



# Association of Minnesota Counties

## **ENVIRONMENT AND NATURAL RESOURCES POLICY ANALYST/LOBBYIST**

The Association of Minnesota Counties (AMC), a voluntary non-profit organization representing all 87 Minnesota counties, is accepting resumes for the position of legislative policy analyst for environment and natural resources. AMC is seeking a candidate with experience in policy development and/or lobbying pertaining to land use and planning, solid waste and recycling, water, county government, and a variety of other natural resource related topics.

This position staffs the AMC Environment and Natural Resources policy committee and the AMC Agriculture and Rural Development Task Force. This position also provides professional services to three AMC affiliated organizations, including the Minnesota Association of County Planning and Zoning Administrators (MACPZA) and the Minnesota Solid Waste Administrators Association (SWAA), and the Minnesota Association of County Feedlot Officers (MACFO). The position coordinates closely with state agencies and other local government associations to research, communicate and advocate on a wide range of topics.

Responsibilities include:

- Providing legislative advocacy on state and federal issues;
- Serving as a liaison between counties and state agencies;
- Providing staff support for AMC policy committee meetings and other county organizations;
- Researching and writing policy briefs; and
- Communicating with AMC members, media, and local government partners about county issues.

The successful candidate will be a self-starter, have ability to quickly understand and communicate complex subject matter to a variety of audiences, possess the ability to achieve consensus on controversial issues, and have strong organizational skills. Overnight travel is required occasionally throughout the state of Minnesota, and irregular work hours are common, particularly during the legislative session.

Bachelor's degree plus a minimum of three years applicable experience required. AMC offers competitive benefits and positive working environment. Starting salary dependent on qualifications.

Applications will be accepted until the position is filled, but the first screening of applications will occur on December 17, 2018.

**Submit resume, letter of application and salary requirement to [amc@mncounties.org](mailto:amc@mncounties.org)**

Donna Hupert, Administrative Assistant  
Association of Minnesota Counties  
125 Charles Avenue  
St. Paul MN 55103-2108  
[amc@mncounties.org](mailto:amc@mncounties.org)