



Wednesday, January 23

- 12:30 P.M. REGISTRATION**
- 1:00 P.M. THIS IS THE ASSOCIATION OF MINNESOTA COUNTIES (AMC)**
Julie Ring, AMC Executive Director
- 2:00 P.M. WELCOME AND INTRODUCTIONS**
AMC President Scott Schulte, Anoka County Commissioner
- 3:00 P.M. BREAK**
- 3:30 P.M. ETHICS IN GOVERNMENT AND COMMISSIONER'S PERSONAL LIABILITY**
Scott Anderson, Attorney, Rupp, Anderson, Squires & Waldspurger, P.A.
All county officials must expect to be the subject of constant public scrutiny and this session will discuss specific statutes that deal with ethics in government.
- 5:00 P.M. ADJOURN/BOARD BUS TO AMC HEADQUARTERS FOR HORS D'OEUVRES RECEPTION**
- 6:30 P.M. BOARD BUS BACK TO HOTEL**

Thursday, January 24

- 6:00 - 8:00 A.M. BREAKFAST**
- 8:00 A.M. COUNTY GOVERNMENT 101**
Julie Ring, AMC Executive Director
- 8:45 A.M. THIS IS THE MINNESOTA COUNTIES INTERGOVERNMENTAL TRUST (MCIT)**
Robyn Sykes, MCIT Executive Director
- 9:30 A.M. BREAK**
- 9:45 A.M. OPEN MEETING LAW: TIPS & TRAPS**
Sonya Guggemos and Jennifer Wolf
MCIT Staff Counsel for Risk Control
- 11:00 A.M. BALANCING YOUR COMMISSIONER ROLE WITH WORK AND FAMILY**
Scott Schulte, Anoka County Commissioner
Susan Morris, Isanti County Commissioner
Todd Patzer, Lac qui Parle County Commissioner
How do you do justice to the multiple meetings, large number of topics you are expected to understand, and the intricacies of county government, while still maintaining work and family commitments? Three county commissioners will share their experiences with the challenge of making the balancing act effective.
- 12:00 P.M. LUNCH**

- 1:00 P.M. THE ROLE OF COUNTY ADMINISTRATOR/COORDINATOR**
Kelsey Baker, Swift County Administrator
Ryan Krosch, Nicollet County Administrator
Molly O'Rourke, Washington County Administrator
Rebecca Young, Stevens County Coordinator
- 2:00 P.M. THE COUNTY BUDGET: HOW TO EFFECTIVELY DEVELOP, MONITOR, AND REPORT ON YOUR COUNTY'S BUDGET AND CAPITAL INVESTMENT PLAN**
Kyle Oldre, Rock County Administrator
Bob Meyer, Blue Earth County Administrator
- 3:30 P.M. BREAK**
- 3:45 P.M. VISION: POLICY MAKING VS. MICROMANAGING**
AMC Past President Jack Swanson, Roseau County Commissioner
Tim Houle, Crow Wing County Administrator
What exactly is this thing they call "the policymaker's role?" What happens when we dive too far into the weeds to manage every micro decision? Whose interests are served best when we dive into the weeds? Come learn more about how to manage a large organization at the broad policy level and whose interests are best served if you don't.
- 5:00 P.M. RECEPTION / DINNER ON YOUR OWN**

Friday, January 25

- 6:00 - 8:00 A.M. BREAKFAST**
- 8:00 A.M. THIS IS THE NATIONAL ASSOCIATION OF COUNTIES (NACO)**
Jim McDonough, Ramsey County Commissioner and Delegate to the NACo Board of Directors
- 8:30 A.M. DEMOGRAPHIC AND ECONOMIC CHANGES IN YOUR COUNTY**
Susan Brower, MN State Demographer
Where can you find this data and how can you use that information as a policy maker in county government.
- 9:00 A.M. THE ROLE OF PROFESSIONAL STAFF IN A POLITICAL ORGANIZATION**
Bruce Messelt, Chisago County Administrator
Roxy Traxler, Sibley County Administrator
So how are county staff accountable to county boards? From unionized employees and supervisors, to appointed directors and officers, to other elected officials - what is the role of a county commissioner and the county board in personnel matters and in managing the day-to-day activities and operations of county government?
- 10:00 A.M. BREAK**
- 10:15 A.M. HOW TO DEAL EFFECTIVELY WITH THE MEDIA**
Rich Sve, Lake County Commissioner
Harlan Madsen, Kandiyohi County Commissioner
Mary Beth Schubert, Dakota County Communications Director
The local media can assist you in your role as county commissioner by getting information out to the public and at times can hinder your work by not getting the information correct or difficult timing on release of information. In this workshop you will learn what to be aware of to build that relationship locally.
- 11:15 A.M. DISCUSSION OF OPPORTUNITIES TO BE INVOLVED IN AMC**
- 12:00 P.M. ADJOURN TRAINING**