

**SPONSOR GROUP ON MANAGING SERVICES FOR PEOPLE WITH DISABILITIES
WORK PLAN**

PHASE	LEAD RESPONSIBILITY	TIMEFRAME	COMMENTS
“WHAT” PHASE, PART ONE:	Various Staff	September – November 05¹	
1. Agreement on overall group goals.	Brian Osberg	September 2005	Complete
2. Review of current programs (MSHO, MNDHO, County programs.)	Brian Osberg/State and County Staff	September-November 2005	Complete
3. Policy trends reports.	Christine Bronson	November 2005	Complete
4. Sponsor Group meetings September 28, October 20 and November 28, 2005.	Brian Osberg	September-November 2005	Complete
“WHAT” PHASE, PART TWO:	Various Staff	September 2005 – May 2006	
1. Formation of DHS working group & internal sponsors group.	Brian Osberg	December 2005	Complete
2. Formation of Sponsor Group Working Group(s) to examine three issues: ²³	Sponsor Group	February 16, 2006	

¹ **Timeframes:** The timeframes are somewhat fluid from phase to phase.

² **Working Groups:** The Sponsor Group could establish one working group to address all three of the issues identified or three separate groups. The Sponsor Group could also establish working group(s) but modify the issues to be addressed.

³ **Stakeholder Group Representation:** The working groups could include stakeholder representative(s) for one meeting or invite stakeholders to participate on an ongoing basis and could include people with a disability and/or people of color.

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<ul style="list-style-type: none"> ❖ <u>Model Service Delivery Design</u>: What do we currently have and what do we want. Examine whether and to what extent case management/care coordination, elimination of geographic boundaries, and other service integration mechanisms should be implemented as ways to improve client outcomes and increase efficiencies; e.g. timeliness, responsiveness and financial risk sharing. 	DHS - internal staff	February – May 2006	
<ul style="list-style-type: none"> ❖ <u>Mental Health Action Group/Subgroups (MHAG)</u>: Stay abreast of and incorporate work of MHAG into work of Sponsor Group. 	DHS – internal staff	Ongoing	
<ul style="list-style-type: none"> ❖ <u>Data Questions</u>: What do we currently have by group (DD, SPMI and physical), demographics etc. and what does it tell us about what works? What other information is out there? What kind of recommendations should we make about future collection of data that integrates quantitative and qualitative information and outcome measures. 	DHS – internal staff from C&MH, CC and HC	September 2005 – March 2006	
<ul style="list-style-type: none"> ❖ <u>Racial Disparities, Cultural Competency & Access</u>. 	Angela Urbanek, Char Sadlak and Michelle Basham	February – May 2006	

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3. Background work to “baseline” question.	Angela Urbanek	January – February 2006	
4. February 2006 Sponsor Group Meeting:	Sponsor Group	February 16, 2006	
<ul style="list-style-type: none"> ❖ Inventory of “What’s” & review of current service delivery model: what works/does not work about it. ❖ Presentation of detailed work plan. ❖ “Baseline” question discussion. ❖ Federal budget reconciliation act update. ❖ MHAG update. 			
The “HOW” PHASE	Various Staff	January 2006 – June 2006	
1. March 2006 Task Force / Sponsor Group Joint Meeting:	Brian Osberg (and others as necessary.)	March 3, 2006	
<ul style="list-style-type: none"> ❖ Updated Sponsor Group work plan. ❖ Update on federal budget reconciliation act and its impact on our work. ❖ Advisory Committee Report 			

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<ul style="list-style-type: none"> ❖ Debriefing on baseline & “what’s” discussion ❖ Discussion of access & equality issues. ❖ Report(s) from working group(s) on group issues to address (if applicable.) <ol style="list-style-type: none"> 2. Research and summarize other state service delivery models to people with disabilities. 3. Research and summarize state/federal policy changes impacting (fiscally or programmatically) the delivery of services to people with disabilities. 4. Background work for “financing” and other questions. 5. Identify primary stakeholder groups and strategy to incorporate their needs into any “strategies.” 6. Develop working document of current service delivery model (what services are provided and who provides them.) 	<p>Angela Urbanek</p> <p>Angela Urbanek w. assistance from working groups</p> <p>Angela Urbanek (assistance from DHS lead staff and internal working groups.)</p> <p>Angela Urbanek with assistance from DHS working groups and lead staff</p> <p>Staff and Working groups</p>	<p>January – March, 2006</p> <p>March 2006</p> <p>April 2006</p> <p>May 2006</p> <p>February – March, 2006</p>	

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<ul style="list-style-type: none"> ❖ Report(s) from working group(s)??? 2. June/July Sponsor Group Meeting??? ❖ Preliminary discussion of “strategies.” ❖ Discussion of questions. 3. Report to June/July Task Force: ❖ Summary of work concerning remaining questions. ❖ Review of preliminary strategies. ❖ Report(s) from working group(s)??? 4. Report to August/September Task Force: ❖ Presentation of final strategies and debriefing on remaining questions. 	<p>Brian Osberg (and others as necessary.)</p> <p>Brian Osberg</p> <p>Brian Osberg</p>	<p>June 2006</p> <p>June/July 2006</p> <p>August/September 2006</p>	

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The "APPROVAL" PHASE	Various staff	September 2006 – May 2007	
1. DHS/Governor's Office and AMC approval of strategies (as needed.)	Various Staff	September 2006-December 2006	
The "IMPLEMENTATION" PHASE	Various staff	June 2007-January 2008	
1. Administrative work completed to implement strategies proposed by Task Force/Sponsor Group (as needed.)	???	January 2007 – January 2008	

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